



Business Continuity/Pandemic Planning

- Need help thinking through how to protect your employees?
- Are you comfortable and confident with your incident response plan, communications, employee policies, etc.?
- Has this experience driven the need to update any of your policies and procedures?
 - Remote working
 - Absenteeism
 - Event communication protocols

Oswald can take this burden off your shoulders and facilitate the completion of a comprehensive business continuity plan. You will be prepared, in control and communicating effectively and efficiently.

Items Addressed in pandemic planning:

- Understand and communicate business priorities. Determine back up plans for critical processes
- Drive consistent expectations and communications across all department and senior organizational leaders to determine criteria and actions for each stage of this event.
- Determine how customers would be prioritized in the event of disruption or reduced capacity.
- Determine and validate emergency management/response team hierarchy
- Advanced procurement of supplies and materials.
- Identify supplier and customers that may be vulnerable to disruption.
- Stay in regular communication with key suppliers and customers. Pre-draft messages for future use
- Require vendors and suppliers to minimum preparedness requirements

In the event you need assistance developing your response related to COVID-19 or would simply like another opinion/perspective, please engage Jim Hedrick, Director of Risk Management. Jim has many years of pandemic planning experience including spending time in Asia while working in private industry and speaking at global conferences on the subject.

Every company and situation is unique. Accordingly every company's response to be customized to their needs. Jim is available to walk Oswald clients through a facilitated conversation to assist in the determination of the appropriate course of action.



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